

DRIVER'S RECORD

The Driving Standards Agency have developed the Driver's Record to help you keep track of your progress and encourage you to become skilled in all the key areas below.

The Record is based on the official learning to drive syllabus and lists all the skills you need to drive safely. It will help you see how you're progressing and identify the skills that need more attention. Using this Record will help you to prepare for your practical test and become a safer driver.

It comes in two parts: this sheet is for you and the other part (free to download) is a more detailed record for your instructor or accompanying driver. If you choose to use this Record take it to each lesson and your test. We encourage you to gain as much practice on the road as possible (see EXPERIENCE overleaf).

Your instructor will be able to offer you further advice or visit www.direct.gov.uk/motoring

You need to be skilled in all the key areas below before taking your practical test



Essential reading for all road users. Defines the key aspects of road safety. Includes the new road signs...
 Available from many bookshops and all good bookstores.
 ISBN 0-11-552816-9
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EXPERIENCE

It is very important that you gain experience driving on different types of roads, in a variety of conditions. If you don't, you could find yourself in a situation that you don't have the experience to deal with safely.

You should drive in all types of weather conditions. Take some lessons or practice when it's dark or when the sun is very low. Make use of the local area to cover all types of roads in towns and out in the country.

If you can practise with a friend or relative get as much driving experience as possible.

Record this on the private practice form available from your instructor or the DSA website.

Use the list below to tick the areas that you have covered either with your driving instructor or during private practice:

DRIVING INSTRUCTOR

PRIVATE PRACTICE

<input type="checkbox"/>	WET ROADS	<input type="checkbox"/>
<input type="checkbox"/>	DARKNESS	<input type="checkbox"/>
<input type="checkbox"/>	DAYLIGHT	<input type="checkbox"/>
<input type="checkbox"/>	DUAL CARRIAGE	<input type="checkbox"/>
<input type="checkbox"/>	COUNTRY	<input type="checkbox"/>
<input type="checkbox"/>	TOWN AND CITY	<input type="checkbox"/>

PASS PLUS

After you pass your test, improve your driving skills and reduce your chances of having a crash. You may also get cheaper insurance.

For more information ask your instructor or call the Pass Plus hotline 0115 936 6504

Or send an email to the team at passplus@dsa.gsi.gov.uk



DATE OF CERTIFICATE RECEIVED / /

THEORY & PRACTICAL TESTS: visit www.direct.gov.uk/motoring for useful information and to book online or call 0300 200 1122 to book either test by phone

THEORY TEST

Studying for your test while you are taking driving lessons will help you to see how it relates to driving on the road. The theory test has two parts which you must pass at the same sitting:

1 MULTIPLE CHOICE

This consists of 50 multiple choice questions, some of which will be within a case study scenario, covering the topics on the right:

- ALERTNESS
- ATTITUDE
- SAFETY & YOUR VEHICLE
- SAFETY MARGINS
- HAZARD AWARENESS
- VULNERABLE ROAD USERS
- OTHER TYPES OF VEHICLE
- VEHICLE HANDLING
- MOTORWAY RULES
- RULES OF THE ROAD
- ROAD & TRAFFIC SIGNS
- DOCUMENTS
- ACCIDENTS
- VEHICLE LOADING



2 HAZARD PERCEPTION

This consists of a series of video clips which contain one or more hazards. You should press the button as soon as you realise, from the clues, that you may have to change your speed or position on the road. Before you take your theory test you need to develop skills in the following areas:

- LOOKING FOR CLUES
- MSM ROUTINE
- SCANNING & PLANNING
- PRIORITISING
- CUTTING DOWN THE RISKS
- RESPONDING

We recommend that you prepare for both parts of the theory test while developing your on road experience.

DATE OF THEORY TEST PASS / /

COCKPIT CHECKS

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

SAFETY CHECKS

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

CONTROLS & INSTRUMENTS

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

MOVING AWAY & STOPPING

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

SAFE POSITIONING

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

MIRRORS - VISION & USE

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

SIGNALS

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

ANTICIPATION & PLANNING

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

USE OF SPEED

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

OTHER TRAFFIC

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

JUNCTIONS

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

ROUNDBABOUTS

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

PEDESTRIAN CROSSINGS

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

DUAL CARRIAGEWAYS

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

TURNING THE VEHICLE AROUND

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

REVERSING

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

PARKING

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

EMERGENCY STOP

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

DARKNESS

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

WEATHER CONDITIONS

1	2	3	4
---	---	---	---

5	date
	initials
	inst. no

1 = introduced 3 = prompted 5 = independent

LEGAL RESPONSIBILITIES

1	3	5	initials	date
			inst. no	

ENVIRONMENTAL ISSUES

1	3	5	initials	date
			inst. no	

PASSENGERS & CARRYING LOADS

1	3	5	initials	date
			inst. no	

SECURITY

1	3	5	initials	date
			inst. no	

All the competencies or topics broken down on these pages may require knowledge of particular legal responsibilities which need to be covered. For detailed information about this or any other area please refer to the source material listed below:

- Driving - the essential skills
- The Highway Code
- Know Your Traffic Signs
- Vehicle handbook

COCKPIT CHECKS

- DSSSM
- driving position
- head restraints
- seat belts
- doors
- gears and handbrake safety check
- mirrors

- Underpinning knowledge
- order of adjustment
 - best driving position
 - mirror adjustment, including anti-dazzle
 - variety of seat adjustments

SAFETY CHECKS

- POWER (petrol-oil-water-electrics-rubber)

- Underpinning knowledge
- daily and weekly vehicle checks
 - service intervals
 - planning for journeys
 - clear windscreens

CONTROLS & INSTRUMENTS

- accelerator, clutch and footbrake
- handbrake, steering, speedometer, horn, indicators and gears
- instrument panel warning lights
- wipers
- hazard, reversing, side, fog and headlights
- demister and heated windows
- manufacturer's options

- Underpinning knowledge
- the function of each
 - the effects of incorrect use
 - how to read and understand them

MOVING AWAY & STOPPING

- MSM and PSL
- observation and blind spots
- control and co-ordination
- on level and on gradient
- at angle and straight ahead

- Underpinning knowledge
- co-ordination of accelerator, clutch and footbrake
 - handbrake and steering
 - where and when to look and what to look for
 - suitable stopping places
 - signals when necessary

SAFE POSITIONING

- normal driving
- lane discipline
- passing stationary vehicles and obstructions
- bends

- Underpinning knowledge
- MSM and PSL
 - other vehicle's positioning (LGV, cyclists etc)
 - wide and narrow roads
 - one-way streets

MIRRORS - VISION & USE

- interior and exterior
- flat, concave and convex

- Underpinning knowledge
- MSM and PSL
 - when to use them
 - why they should be used
 - how to act on what is seen
 - blind spots
 - frequency of checks and why

SIGNALS

- by arm and by indicators
- brake, reversing and hazard lights
- by other road users and traffic controllers

- Underpinning knowledge
- why signals are necessary
 - when and how to signal
 - unnecessary signals

ANTICIPATION & PLANNING

- risk awareness in connection with: drivers, cyclists, motorcyclists, pedestrians, animals, road works, emergency vehicles and any other road users

- Underpinning knowledge
- MSM and PSL
 - hazard perception
 - visual warnings
 - times and places of high risk
 - weather conditions
 - scanning and priorities

USE OF SPEED

- appropriate speed
- making progress
- hesitancy

- Underpinning knowledge
- national speed limits
 - restricted speed limits
 - road and weather conditions
 - traffic conditions
 - pedestrian activity
 - stopping distances

OTHER TRAFFIC

- meeting, crossing and overtaking
- one way and two way roads
- three-lane two-way roads
- major, minor and narrow roads
- dual carriageways

- Underpinning knowledge
- MSM and PSL
 - when and why to give way
 - passing places and warning signs
 - obstructions, parked vehicles...
 - planning and anticipation
 - how to act on what is seen
 - motorways

JUNCTIONS

- T-junctions and Y-junctions
- crossroads and slip roads
- marked and unmarked junctions
- one-way streets
- urban, rural and dual carriageways

- Underpinning knowledge
- MSM and PSL
 - turning, entering and emerging
 - advance warning signs and road markings
 - zones of vision
 - priorities

ROUNDBABOUTS

- mini and major
- multiple and satellite
- traffic light controlled
- approaching and entering
- leaving and turning
- straight ahead

- Underpinning knowledge
- MSM and PSL
 - lane discipline
 - correct position
 - zones of vision
 - observation
 - priorities

PEDESTRIAN CROSSINGS

- controlled eg. pelican
- uncontrolled eg. zebra
- school crossing patrols

- Underpinning knowledge
- MSM and PSL
 - visual warnings
 - speed of approach and overtaking
 - times and places of high risk
 - waiting pedestrians
 - central refuges and split crossings
 - weather conditions
 - scanning

DUAL CARRIAGEWAYS

- urban, rural and clearways
- Underpinning knowledge
- MSM and PSL
 - speed limits
 - lane discipline
 - advance warning and information signs
 - joining, leaving and turning
 - breakdowns, hazard lights and triangles
 - motorways
 - road and weather conditions

TURNING THE VEHICLE AROUND

- flat and cambered roads
 - wide and narrow roads
- Underpinning knowledge
- safe, legal and convenient
 - co-ordination of foot and hand controls
 - steering (position and method)
 - judgement and accuracy
 - observation
 - signal options

REVERSING

- left, right and straight
- flat and cambered roads
- square and radius corners
- wide and narrow roads
- on level and on gradient

- Underpinning knowledge
- safe, convenient and legal
 - co-ordination of foot and hand controls
 - steering (position and method)
 - judgement and accuracy
 - observation
 - signal options

PARKING

- In a bay and parallel
 - on level and on gradient
- Underpinning knowledge
- safe, legal and convenient
 - co-ordination of foot and hand controls
 - steering - position and method
 - judgement and accuracy
 - observation
 - signal options

EMERGENCY STOP

- quick reaction
 - control and skidding
- Underpinning knowledge
- hazard perception
 - clutch and brake co-ordination
 - ABS
 - front and rear wheel skid control
 - defensive driving
 - road and weather conditions
 - moving away safely

DARKNESS

- fog, ice, snow, wind and rain
- urban and rural areas
- single and dual carriageways

- Underpinning knowledge
- speed and stopping distances
 - vehicle condition and characteristics
 - visibility
 - skidding and aquaplaning
 - warning signs and signals
 - use of lights, horn and hazard lights
 - parking

WEATHER CONDITIONS

- fog, ice, snow, sun, wind and rain
 - urban and rural areas
 - single and dual carriageways
- Underpinning knowledge
- speed and stopping distances
 - vehicle condition and characteristics
 - visibility
 - skidding and aquaplaning
 - warning signs and signals
 - use of lights, horn and hazard lights
 - parking

LEGAL RESPONSIBILITIES

- driver and vehicle requirements
- Underpinning knowledge
- drink and drugs
 - mobile communications
 - tiredness and rest periods
 - dealing with accidents
 - licence requirements and accompanying drivers
 - health and eyesight
 - vehicle condition and registration
 - tax, MOT and insurance
 - traffic rules and regulations

ENVIRONMENTAL ISSUES

- noise and pollution
- Underpinning knowledge
- driving styles and impact on environment
 - green issues
 - vehicle maintenance
 - disposal of vehicle waste
 - health and safety of drivers and others

PASSENGERS & CARRYING LOADS

- drivers' responsibilities regarding adults, children, babies and animals
 - carrying loads on and in the vehicle
 - loading trailers and cycle racks
- Underpinning knowledge
- use of seatbelts
 - doors, guards and restraints
 - airbags and seating
 - load and luggage stowage
 - weight distribution

SECURITY

- vehicle, contents and personal security
 - when parking, driving at night and daytime
 - in event of breakdown and accident
- Underpinning knowledge
- personal and vehicle security systems
 - safe places for parking
 - minimising opportunities for theft of and from vehicle, and attack

